

BRIEF TITLE	APPROVAL DEADLINE	REASON
Renew Agreements		

DETAILS	POSITIONS/RECOMMENDATIONS	
To approve the renewal of agreements with AOI Corporation, Office Interiors & Design, Inc., Spaces, Inc., Sheppards Business Interiors, and All Makes Office Equipment Company for annual office seating requirements.	Sponsor	Law Department
	Program Departments, or Groups Affected	Purchasing
	Applicants/ Proponents	Applicant Steve Huggenberger City Department Law Dept. Other
Discussion (Including Relationship to other Council Actions) This is the annual renewal for City and County Office Seating needs with five companies, AOI Corporation, Office Interiors & Design, Inc., Spaces, Inc. Sheppards Business Interiors, and All Makes Office Equipment Company. The contracts are on as needed basis and there is no minimum purchase requirement with any company. This is the second of three renewals of contracts originally entered into beginning October 2008.	Opponents	Groups or Individuals Basis of Opposition
	Staff Recommendation	<input type="checkbox"/> For <input type="checkbox"/> Against Reason Against
	Board or Commission Recommendation	BY <input type="checkbox"/> For <input type="checkbox"/> Against <input type="checkbox"/> No Action Taken <input type="checkbox"/> For with revisions or conditions (See Details column for conditions)
	CITY COUNCIL ACTIONS (For Council Use Only)	<input type="checkbox"/> Pass <input type="checkbox"/> Pass (As Amended) <input type="checkbox"/> Council Sub. <input type="checkbox"/> Without Recommendation <input type="checkbox"/> Hold <input type="checkbox"/> Do not Pass

DETAILS

POLICY/PROGRAM IMPACT

	POLICY OR PROGRAM CHANGE	<input type="checkbox"/> NO <input type="checkbox"/> YES 	
	OPERATIONAL IMPACT ASSESSMENT	 	
	FINANCES		
	COST AND REVENUE PROJECTIONS	COST of total project:	\$
		COST of this Ordinance/ Resolution	\$
		RELATED annual operating Costs	\$
		INCREASE REVENUE EXPECTED/YEAR	\$
	SOURCE OF FUNDS	CITY [Approximately]	
		\$	%
		\$	%
\$		%	
NON CITY [Approximately]			
\$		%	
\$		%	
\$		%	
BENEFIT COST			
<input type="checkbox"/> Front Foot <input type="checkbox"/> Square Foot	Average Assessment \$ _____ \$ _____		

APPLICABLE DATES:

FACT SHEET PREPARED BY: Steve Huggenberger, Assistant City Attorney

REVIEW BY:

REFERENCE NUMBER